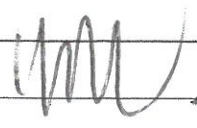


To:	Dr. Carol Parker, <i>Senior Vice Provost</i>
FROM:	Professor Kenneth Roberts, <i>Dean of Instruction</i> 
RE:	Amended UNM Gallup SAC Policy
DATE:	08/20/2015

In accordance with Faculty Handbook Policy C. 180 “Special Administrative Components”, The UNM Gallup Campus submits the following policy.

Rationale

This policy is designed to ensure appropriate oversight, fairness, and transparency in the establishment and allocation of Special Administrative Components (SAC). A SAC is a salary amount, in addition to base salary, which is designed to provide incentive to and compensation for a faculty member who is willing to take on extra administrative duties.

Policy Statement

SACs cannot be paid for work that is considered a normal part of a faculty workload. SACs are approved by the Dean of UNM –Gallup based on recommendations from Division Chairs. All SACs are incorporated into the faculty contract, and thus are ultimately approved by the Office of the Provost. Proposals for SACs will specify the work for which the appointment is intended and the title (if any) associated with the assignment, as well as the amount of additional compensation.

SACs for UNMG

1. Service:
 - a. Service as Faculty Senate President - \$5,000 or one class remission.
 - b. Service as Chair of the Curriculum \$5,000 or one class remission
 - c. Service as Chair of Assessment \$5,000 or one class remission
 - d. Service as Secretary of the Senate \$1,000

2. Coordinators of disciplinary groups within a Division. \$5,000.00 - \$7,500.00 per AY with the possibility of reappointment upon the approval of the Dean.
 - a. Math, Sciences
 - b. Fine Arts
 - c. English

3. For regular F9 Faculty members who serve in interim appointments as Division Chairs (due to retirement, leave, or resignation of the incumbent, etc.) compensation will be determined at the discretion of the Dean. A Summer Administration Agreement may also be assessed.